



Principal
Dr. Mrs.V.S. Nalawade
M.Sc.,M.Ed.,M.Phil.,SET.,Ph.D.

Rayat Shikshan Sanstha's
**AZAD COLLEGE OF EDUCATION,
SATARA**
Estd. 1955
Dist.- SATARA -415001 (Maharashtra - India)

(Affiliated to Shivaji University, Kolhapur)

Accredited at 'A' grade (CGPA 3.14) 2012 by NAAC
Lead College Status Awarded by Shivaji University, Kolhapur



स्वातंत्र्याचा अमृत महोत्सव

Criterion II: Teaching-learning and Evaluation.

2.4.13 - Comprehensive appraisal of interns' performance is in place. The criteria used for assessment includes

- 1. Effectiveness in class room teaching**
- 2. Competency acquired in evaluation process in schools**
- 3. Involvement in various activities of schools**
- 4. Regularity, initiative and commitment**
- 5. Extent of job readiness**

Sr. No.	DVV Clarification
1	Format of Criteria and Weightages for interns' performance appraisal used
2	Five Filled formats for each of the aspects claimed

**Uploaded the Supporting Documents
as per suggested by DVV**




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Index of Uploaded Data

Sr. No.	Content	Uploaded Documents
1	Format of Criteria and Weightages for interns' performance appraisal	Format
2	Format of Criteria and Weightages for interns' performance appraisal	As per Syllabus
3	Assessment Format of interns' performance with Weightages	As per Syllabus
4	Various Evaluation Formats	Formats
5	Five Filled formats for each of the aspects	Five filled in sample performance appraisals




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1) Comprehensive Appraisal of Intern's' Performance

Rayat Shikshan Sanstha's

Azad Collge of Education, Satara Comprehensive Appraisal of Interns' Performance

Name of Student Teacher -

Roll. No. -

Name of the School -


Period of Internship -

Sr. No.	Items	Excellent	Very Good	Good	Satisfactory	Unsatisfactory	weightage
1	Effectiveness in classroom teaching						40%
1	Lesson planing and implimentation						
2	Introduction of lesson						
3	Content knowledge						
4	Explanation technique						
5	Use of teaching aids and ITC						
6	Student active participation						
7	Reinforcement						
8	Feedback						
9	Classroom management						
10	Time management						
11	Creating learning climate						
2	Competency aquired in evaluation process						20%
1	Formative assessment						
2	Summative assessment						
3	Problem solving						
4	Critical thinking						
3	Involment in various school activities						20%
1	Preparation of calender						
2	Planning and organisation of curricular, co-curricular and extra curricular activities						
3	Reflection Diary						
4	Maintaining records						
5	Case study						
6	Action research						
7	Psychological testing and counseling						
8	Social development programme						
4	Regularity, initiative and commitment						10%
5	Extent of job rediness						10%
1	Cognitive skills						
2	Non-cognitive skills						
3	Inter and Intrapersonal skills						

Group guide teacher -

Signature -




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2) Criteria and Weightage of Interns' Appraisal

Criteria and Weightage of Interns' Performance Appraisal

Sr. No.	Subject/ / Activity details	Marks	Credits
1	Practice lessons :		
1.1	Practice lesson of both the selected pedagogy subjects (Total 50)	125	6
1.2	Peer practise lesson observations (Total 30)	15	
1.3	Extra periods/ Bulletin peroids/Guidance on different subjects	10	
2	Curricular and Co-curricular activities, planning and organization :		
2.1	Sports festival/ Excursion/ Manuscripts/ Intellectual competitions/ Reading culture/ Establishment of various boards and activities	30	2
2.2	Out of school activities: Parent teacher Sangh, Gram shikshan samiti sabha	10	
2.3	Overall work responsibility	10	
3	Social development programme: Social awearness/ Environment protection/ Energy saving/ Village survey/ Organiztion of various exhibitions/ Rural library visit/ Family survey	25	1
4	Teacher and professional programme :		
4.1	Psychological testing	10	2
4.2	Unit test and result	10	
4.3	Daily lesson notebook	10	
4.4	Reflection dairy	20	
5	Project :		
5.1	School based action research	25	2
5.2	Case Study	25	
Total		325	13



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Internship – Stage 2 Marksheet 2021-22

Teacher in Charge

Head of Department


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Various Formats for Assessment the Performance

Rayat Shikshan Sanstha's,

Azad College of Education, Satara

Performance of Students During Internship

Self-Assessment

Intern's Name:-

Roll No. :-

Teaching Methods :- 1)

2)

Name of Internship School:-

Period of Internship :- From

to

Sr. No.	Performance in Subject/ Activity details	Excellent	Good	Average	Satisfactory	Unsatisfactory
1	Practice lesson:					
1.1	Practice lesson of both the selected pedagogical subjects					
1.2	Peer observation					
1.3	Extra periods/ Bulletin periods/ Guidance on different subjects					
2	Curricular and co-curricular activities planning, organisation and participation:					
2.1	Sport festival/Excursion/Manuscripts/Intellectual competitions/ Reading culture/ Establishment of various boards and activities					
2.2	School activities: Parent meeting, School Development Committee meeting					
2.3	Overall work responsibility in Internship					
3	Social development programme: Social awareness/ Environmental protection/ Energy saving/ Village survey/ Organisation of various exhibitions/ Rural library visit/ Family survey					
4	Teacher and professional programme:					
4.1	Psychological testing					
4.2	Unit test and result analysis					
4.3	Daily lesson notebook					
4.4	Reflection Diary					
5	Projects:					
5.1	School based action research					
5.2	Case study					
Over all internship performance						

Place :

Date :-

Signature

Name :-




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Performance of Students During Internship

Peer-Assessment

Name of Student Teacher :-

Roll No. :-

Teaching Methods :- 1)

2)

Name of Internship School:-

Period of Internship :- From

to

Sr. No.	Performance in Subject/ Activity details	Excellent	Good	Average	Satisfactory	Unsatisfactory
1	Practice lesson:					
1.1	Practice lesson of both the selected pedagogical subjects					
1.2	Peer observation					
1.3	Extra periods/ Bulletin periods/ Guidance on different subjects					
2	Curricular and co-curricular activities planning, organisation and participation:					
2.1	Sport festival/Excursion/Manuscripts/Intellectual competitions/ Reading culture/ Establishment of various boards and activities					
2.2	School activities: Parent meeting, School Development Committee meeting					
2.3	Overall work responsibility in Internship					
3	Social development programme: Social awareness/ Environmental protection/ Energy saving/ Village survey/ Organisation of various exhibitions/ Rural library visit/ Family survey					
4	Teacher and professional programme:					
4.1	Psychological testing					
4.2	Unit test and result analysis					
4.3	Daily lesson notebook					
4.4	Reflection Diary					
5	Projects:					
5.1	School based action research					
5.2	Case study					
Over all internship performance						

Place :

Date :-

Signature

Name of Observer :-

Roll No.:




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Performance of Students During Internship

School Teacher-Assessment

Name of Student Teacher :-

Roll No. :-

Teaching Methods :- 1) 2)

Name of Internship School:-

Period of Internship :- From to

Name of School Teacher :-

Sr. No.	Performance in Subject/ Activity details	Excellent	Good	Average	Satisfactory	Unsatisfactory
1	Practice lesson of both the selected pedagogical subjects					
2	Participation in Curricular, co-curricular activities planning and organisation					
3	Parent meeting					
4	School Development Committee meeting					
5	Psychological testing					
6	Unit test and result analysis					
7	Daily lesson notebook					
8	Reflection Diary					
9	School based action research					
10	Case study					
11	Teacher Personality – Confident, sense of humour, Communication					
12	Decision making					
13	Interpersonal Relationships - Competent in positive behaviour support					
14	Empathy - Concerned about other's problems, respects and helps to others					
15	Managing Emotions - Identifies and manages emotions well					
16	Technosavy					
17	Over all work responsibility in internship and performance					

Place :

Date :-




Principal
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Rayat Shikshan Sanstha's,
Azad College of Education, Satara

Performance of Students During Internship

Head-Master / Principal -Assessment

Name of Head-Master / Principal :-

Name of Internship School:-

Period of Internship :- From _____ to _____

Sr. No.	Performance in Subject/ Activity details	Assessment Criteria				
		Excellent	Good	Average	Satisfactory	Unsatisfactory
1	Instructional Strategies used in pedagogical subjects					
2	Participation in Curricular, co-curricular activities planning and organisation					
3	Participation in Social development programmes					
4	Participation in Teacher professional programmes					
5	Assessment Knowledge					
6	Maintain Daily lesson notebook					
7	Updated Reflection Diary					
8	Active Participation in Project Work					
9	Professional Knowledge					
10	Teacher Personality – Confident, Sense of humour, Communication					
11	Decision Making					
12	Positive Interpersonal Relationships					
13	Concerned about other's problems, respects and helps to others					
14	Technosavy					
15	Over all work responsibility in internship and performance					

Place :

Signature

Date :-




Principal
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“स्वावलंबी शिक्षण हेच आमचे ब्रीद” - कर्मवीर



रयत शिक्षण संस्थेचे

आझाद कॉलेज ऑफ एज्युकेशन, सातारा

Performance Appraisal Formats

चिंतन दैनंदिनी
(Reflection Diary)

सन २०१ - २०१

नांव : _____

हजेरी क्रं.

बी.एड. वर्ष : प्रथम / द्वितीय

स्थानिक पत्ता : _____

संपर्क क्रं. : _____

रक्तगट : _____

आधार कार्ड क्र. : _____

चिंतन दैनंदिनी विषयी

बी.एड. शिक्षणक्रमाचा महत्वाचा भाग म्हणून आपण शालेय आंतरवासिता कार्यक्रमाच्या निमित्ताने आठ आठवडे संपूर्ण शालेय जीवनाचा अनुभव घेणार आहात. या कालावधीत आपणांस विविध प्रकारचे पाठ तसेच, अभ्यासपूरक व अभ्यासेतर कार्यक्रम देखील राबवायचे आहेत. या अनुभवांच्या माध्यमातून भावी शिक्षक म्हणून आपला बहुआयामी विकास साधला जाणे अपेक्षित आहे. तेव्हा दररोज केलेले अध्यापन, राबविलेले इतर कार्यक्रम व एकूणच दररोजचा शालेय अनुभव यांचे विश्लेषण करून त्यातून पुढे कशी वाटचाल करावी यासंदर्भात केलेले आत्मचिंतन म्हणजे चिंतन दैनंदिनी होय.

या चिंतन दैनंदिनीद्वारे दररोजच्या अनुभवांची आत्मपरीक्षणशतून चिकित्सा करणे, घडलेल्या चांगल्या बाबी दृढ करणे, झालेल्या चुकांची पुनरावृत्ती टाळणे, आपले कार्य अधिकाधिक प्रभावी परिणामकारक करण्याच्या दृष्टीने विद्यार्थी शिक्षकांना चिंतन (विमर्षण) करण्याची सवय लावणे हा सादर चिंतन दैनंदिनीचा मुख्य हेतू आहे.

शालेय आंतरवासिता कार्यक्रमाच्या पूर्वतयारीपासून कार्यक्रमा नंतरच्या प्रत्याभरण टप्प्यापर्यंतच्या एकूण कालावधीत आपण कसे सुधारणा करत गेलात, अधिकाधिक व्यावसायिक विकास साधलात याचे आकारिक चिंतनात्मक लेखन आपणांस नियतनियमाने करायचे आहे.

चिंतन दैनंदिनी लिहितांना लक्षात घ्यावयाचे मुद्दे

आठवडा :

दिवस :

केलेली कृती : (परिपाठ, सरावपाठ, पाठ निरीक्षण, सहशालेय कार्यक्रम, शाळाबाह्य उपक्रम, विविध प्रकारचे नियोजन, आपले वर्तन इ.)

१) मी काय चांगले केले ?

(आजच्या शालेय कामकाजात मी कोणत्या चांगल्या कृती केल्या ? उदा. उत्तम वर्गनियंत्रण, शैक्षणिक साधनांचा प्रभावी वापर इ. म्हणजेच आजच्या माझ्या जमेच्या बाजू (Strengths) कोणत्या ?)

२) माझ्याकडून काय चुकले ? कोणत्या उणीवा राहिल्या ?

(आजच्या शालेय कामकाजात माझ्याकडून कोणत्या चुका झाल्या ? कोणते अयोग्य वर्तन घडले ? कोणत्या उणीवा राहिल्या ? म्हणजेच आजच्या माझ्या कमकुवत बाजू (Weaknesses) कोणत्या ?)

३) मी कोणत्या बाबी कायम करू ?

(माझे कोणते विचार/नियोजन/कृती/वर्तन मी कायम राखले पाहिजेत ?)

४) मी कोणता बदल करायला हवा ?

(माझ्या विचार/नियोजन/कृती/वर्तनात मी कोणता बदल केला पाहिजे ?)

कोणत्या सुधारणा करायला हव्यात ? अजून अभिनव सृजनशील काय करता येईल ?)

५) आज मी काय शिकलो ?

(आजच्या शालेय कामकाजातून मला कोणत्या नवीन बाबी शिकायला मिळाल्या ? कोणत्या बोध घेतला ? आजच्या अनुभवांमधून शिक्षक म्हणून मला कोणती प्रेरणा / दिशा मिळाली ?)

६) दिवसभरात मला भावलेली / माझी एखादी कृती :

(सर्व शालेय कामकाजाव्यतिरिक्त मी कुणाला सहजतेने सहकार्य केले का ? शाळा वा अन्यत्र कोठेही आज मी एखादे सत्कार्य करू शकलो का ? केले असल्यास त्याचे थोडक्यात वर्णन)

(एकंदरित 'कालपर्यंतच्या मी' पेक्षा 'आजचा मी' कसा प्रगत होतो आणि 'उद्याचा मी' अधिक समक्ष होण्यासाठी मी काय केले पाहिजे याचे चिंतनपर चित्रण आपण सदर चिंतन दैनंदिनीच्या लेखनातून करणे अपेक्षित आहे.)

Rayat Shikshan Sanstha's,
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Self-Assessment - Reflective Dairy/Journal

Translated Copy

About Reflective Dairy/Journal

School Internship Program is an important part of the B.Ed. curriculum and you will get whole experience in school life for two weeks in first year and eight weeks in second year. During this period, you have to conduct various types of lessons as well as extracurricular and welfare programs. It is expected that through these experiences, our multilayered development as future teachers will be achieved. The self-reflection on how to move forward after analysing the daily teaching, other programs, activities implemented and the overall daily school experience is reflection diary. The main purpose of this diary is to treat the daily experiences through introspection, to strengthen the good things that have happened, to avoid repeating the mistakes, to make the student teachers habit of thinking (discussion) in order to make their work more effective and efficient. You should also regularly write a formative reflection on how you have improved and achieved professional development over the entire period from the pre-school internship program to the post-internship program restoration phase.

A Reflective journal/diary is prepared to reflect on the performance of the student teacher in relation to professional practice during Internship. It can be written in a mixture of continuous prose, notes, bullet points etc.

Format for a Reflective Dairy/Journal

Primary Information:

- 1) Name of the College:
- 2) Name of Student Teacher:
- 3) Teaching Methods 1) 2)
- 4) Date of Birth:
- 5) Permanent Residential Address:
- 6) Voter ID Card No.:
- 7) Aadhar Card No.,

Information about schools selected for school Internship program:

- 1) Name of the Institution:
- 2) Motto of the Institute:
- 3) School Name:-
- 4) School Address:
- 5) Year of Establishment of School:
- 6) Name of School Principal:
- 7) Total number of classes in the school:
- 8) Total number of students in the school:




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Points to keep in mind while writing a reflection diary

Duration of week:

Day and Date:

Actions taken: (Morning assembly, Practice lessons, Lesson observation, co- curricular activities, extra-curricular activities, various kind of planning, your behaviour etc.)

1) What did I do well?

(What good actions did I take in today's school work? **e.g.** good classroom management, effective use of teaching aids, etc. **i.e.** what are my strengths today?)

2) What did I miss? What are the shortcomings?

(What mistakes did I make in today's school work? What inappropriate behaviour occurred? What shortcomings remained? **i.e.**, what are my weaknesses today?)

3) What should I maintain?

(Which of my thoughts/ plans/ actions/ behaviour's should I maintain?)

4) What change should I make?

(What change should I make in my thinking / planning / action / behaviour? What improvements should be made? What can be done more innovatively and creatively?)

5) What did I learn today?

(What new things did I learn from today's school work? What lesson did you take? What inspiration / direction did I get as a teacher from today experiences?)

6) One of my feelings / actions during the day:

(Besides all the school work, did I easily cooperate with anyone? School or anywhere else can I do well today? Briefly describe it if done)

Expectations:

(We are expected to reflect on how "**today's me**" progressing from "**yesterday's me**" overall and what I should do to be more present to "**tomorrow's me**" through the writing of this **reflection diary** from student teachers.




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Filled samples of Performance Appraisals

Rayat Shikashan Sanstha's

Azad College of Education, Satara Comprehensive Appraisal of Interns' Performance

Name of Student Teacher - Kulkarni Ajit Mahadeo

Roll. No. - 20

Name of the School - Mahatma Gandhi Vidyalaya, Umbraj

Period of Internship - 13/12/2021 to 15/01/2022

Sr. No.	Items	Excellent	Very Good	Good	Satisfactory	Unsatisfactory
1	Effectiveness in classroom teaching					
1	Lesson planing and implimentation		✓			
2	Introduction of lesson		✓			
3	Content knowledge	✓				
4	Explanation techniqe	✓				
5	Use of teaching aids and ITC	✓				
6	Student active participation		✓			
7	Reinforcement	✓				
8	Feedback	✓				
9	Classroom management	✓				
10	Time management		✓			
11	Creating learning climate		✓			
2	Competency aquired in evaluation process					
1	Formative assessment	✓				
2	Summative assessment	✓				
3	Problem solving		✓			
4	Critical thinking		✓			
3	Involement in various school activities					
1	Preparation of calender		✓			
2	Planning and organisation of curricular, co-curricular and extra curricular activities	✓				
3	Reflection Diary		✓			
4	Maintaining records	✓				
5	Case study	✓				
6	Action research	✓				
7	Psychological testing and counseling		✓			
8	Social development programme		✓			
4	Regularity, initiative and commitment		✓			
5	Extent of job rediness					
1	Cognitive skills		✓			
2	Non-cognitive skills	✓				
3	Inter and Intrapersonal skills		✓			

Group guide teacher - Dr. Shanwade N.D.

Signature -





Rayat Shikshan Sanstha's

Azad Collge of Education, Satara

Comprehensive Appraisal of Interns' Performance

Name of Student Teacher - Yadav Yogesh Shankar

Roll. No. - 101

Name of the School - New English School, Kanher

Period of Internship - 13/12/2021 to 15/01/2022

Sr. No.	Items	Excellent	Very Good	Good	Satisfactory	Unsatisfactory
1	Effectiveness in classroom teaching					
1	Lesson planing and implimentation		✓			
2	Introduction of lesson		✓			
3	Content knowledge		✓			
4	Explanation techniqe		✓			
5	Use of teaching aids and ITC			✓		
6	Student active participation			✓		
7	Reinforcement		✓			
8	Feedback	✓				
9	Classroom management	✓				
10	Time management	✓				
11	Creating learning climate	✓				
2	Competency aquired in evaluation process					
1	Formative assessment		✓			
2	Summative assessment		✓			
3	Problem solving		✓			
4	Critical thinking		✓			
3	Involement in various school activities					
1	Preparation of calender	✓				
2	Planning and organisation of curricular, co-curricular and extra curricular activities		✓			
3	Reflection Diary		✓			
4	Maintaining records			✓		
5	Case study		✓			
6	Action research		✓			
7	Psychological testing and counseling	✓				
8	Social development programme	✓				
4	Regularity, initiative and commitment					
5	Extent of job rediness					
1	Cognitive skills			✓		
2	Non-cognitive skills		✓			
3	Inter and Intrapersonal skills	✓				

Group guide teacher - Patil S.S

Signature -



Azad Collge of Education, Satara

Comprehensive Appraisal of Interns' Performance

Name of Student Teacher - Raksha Purnima Ganesh Roll. No. - 31
 Name of the School - Sanjay Bhairavnath Kote Vidyalay, Tasgar
 Period of Internship - 13.12.2021 to 15.01.2022

Sr. No.	Items	Excellent	Very Good	Good	Satisfactory	Unsatisfactory
1	Effectiveness in classroom teaching					
	1 Lesson planing and implimentation		✓			
	2 Introduction of lesson		✓			
	3 Content knowledge	✓				
	4 Explanation techniqe	✓				
	5 Use of teaching aids and ITC		✓			
	6 Student active participation	✓				
	7 Reinforcement	✓				
	8 Feedback		✓			
	9 Classroom management	✓				
	10 Time management	✓				
	11 Creating learning climate	✓				
2	Competency acquired in evaluation process					
	1 Formative assessment		✓			
	2 Summative assessment	✓				
	3 Problem solving	✓				
	4 Critical thinking		✓			
3	Involement in various school activities					
	1 Preparation of calender		✓			
	2 Planning and organisation of curricular, co-curricular and extra curricular activities		✓			
	3 Reflection Diary	✓				
	4 Maintaining records	✓				
	5 Case study		✓			
	6 Action research		✓			
	7 Psychological testing and counseling		✓			
	8 Social development programme		✓			
4	Regularity, initiative and commitment	✓				
5	Extent of job rediness					
	1 Cognitive skills		✓			
	2 Non-cognitive skills		✓			
	3 Inter and Intrapersonal skills		✓			

Group guide teacher - Dr. S. M. Shikalgar

Signature -

S. M. Shikalgar



Rayat Shikshan Sanstha's

Azad College of Education, Satara

Comprehensive Appraisal of Interns' Performance

Name of Student Teacher - Degaonkar Mrunal Rahul Roll. No. - 58
 Name of the School - Ranjeet Kaur G. K. M. V. & Jr. College, Atit
 Period of Internship - 13.12.2021 to 15.01.2022

Sr. No.	Items	Excellent	Very Good	Good	Satisfactory	Unsatisfactory
1	Effectiveness in classroom teaching					
1	Lesson planing and implimentation	✓				
2	Introduction of lesson	✓				
3	Content knowledge	✓				
4	Explanation techniqe	✓				
5	Use of teaching aids and ITC	✓				
6	Student active participation	✓				
7	Reinforcement	✓				
8	Feedback	✓				
9	Classroom management	✓				
10	Time management		✓			
11	Creating learning climate		✓			
2	Competency aquired in evaluation process					
1	Formative assessment	✓				
2	Summative assessment	✓				
3	Problem solving	✓				
4	Critical thinking	✓				
3	Involement in various school activities					
1	Preparation of calender	✓				
2	Planning and organisation of curricular, co-curricular and extra curricular activities	✓				
3	Reflection Diary	✓				
4	Maintaining records		✓			
5	Case study	✓				
6	Action research	✓				
7	Psychological testing and counseling	✓				
8	Social development programme	✓				
4	Regularity, initiative and commitment	✓				
5	Extent of job rediness					
1	Cognitive skills	✓				
2	Non-cognitive skills	✓				
3	Inter and Intrapersonal skills	✓				

Group guide teacher - Dr. K. R. More



Signature -

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Rayat Shikshan Sanstha's

Azad Collge of Education, Satara
Comprehensive Appraisal of Interns' Performance

Name of Student Teacher - Khot Akshay Ajit

Roll. No. - 70

Name of the School - KBP Vidyalyaya, Bhujinj, Dist. Satara

Period of Internship - 13/12/2021 to 15/1/2022

Sr. No.	Items	Excellent	Very Good	Good	Satisfactory	Unsatisfactory
1	Effectiveness in classroom teaching					
1	Lesson planing and implimentation		✓			
2	Introduction of lesson		✓			
3	Content knowledge		✓			
4	Explanation techniqe		✓			
5	Use of teaching aids and ITC			✓		
6	Student active participation			✓		
7	Reinforcement		✓			
8	Feedback	✓		✓		
9	Classroom management	✓				
10	Time management		✓			
11	Creating learning climate		✓			
2	Competency aquired in evaluation process					
1	Formative assessment		✓			
2	Summative assessment		✓			
3	Problem solving		✓			
4	Critical thinking		✓			
3	Involment in various school activities					
1	Preparation of calender		✓			
2	Planning and organisation of curricular, co-curricular and extra curricular activities		✓			
3	Reflection Diary	✓				
4	Maintaining records		✓			
5	Case study		✓			
6	Action research		✓			
7	Psychological testing and counseling		✓			
8	Social development programme			✓		
4	Regularity, initiative and commitment		✓			
5	Extent of job rediness					
1	Cognitive skills		✓			
2	Non-cognitive skills			✓		
3	Inter and Intrapersonal skills		✓			

Group guide teacher - Dr. A. B. Patil

Signature -

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